

**BOONE COUNTY BOARD OF
COMMISSIONERS MINUTES**

FEBRUARY 3, 2020

The Board of Boone County Commissioners met in a regular business session at 9:00 a.m. in the Boone County Office Building, Connie Lamar Meeting Room, #105, Lebanon, IN 46052 on February 3, 2020. Those present were Commissioner Jeff Wolfe, Commissioner Tom Santelli, Commissioner Don Lawson, Attorney Bob Clutter and Karen Lasley, Administrative Assistant.

The meeting was called to order by Board President, Don Lawson at 9:00 a.m. followed by the Pledge of Allegiance.

IN THE MATTER OF APPROVAL OF MINUTES

President Lawson presented the minutes from the meeting held on January 21, 2020. Commissioner Wolfe made a motion to approve the minutes from the January 21, 2020 meeting. Commissioner Santelli seconded. Motion carried 3-0.

IN THE MATTER OF LEGAL ISSUES

Attorney Clutter presented a Nondisclosure and Data use Agreement with UMR. UMR will provide benefits administration and other related services to the County for our employee benefit plan. Commissioner Santelli made a motion to approve and Commissioner Wolfe seconded. Motion carried 3-0.

Attorney Clutter reminded the Commissioners that Phil Shlak, with ATC Group, had been in touch with them regarding environmental testing of some areas of the 4-H Grounds between the old Sunoco gas station and the Community Building. This additional testing would require them to drill down to test the water in the grassy areas in approximately 2' x 2' sections. They would fill the holes back in and would reseed or sod those areas when they are finished. Clutter advised that there would be minimal intrusion. They would like to possibly do this the week of February 17th. This testing will be coordinated with Jack Jones. Commissioner Santelli made a motion to approve. Commissioner Wolfe seconded. Motion carried 3-0.

Attorney Clutter informed the Commissioners that they possibly had a settlement on Boone County Bridge #207 in Zionsville. According to Commissioner Santelli, this bridge has collapsed twice. Clutter advised that the settlement is for \$1.1 million and he was requesting the Commissioners authorize President Lawson to sign the settlement once Clutter had reviewed it. Commissioner Wolfe made a motion to authorize President Lawson to sign the settlement agreement once Attorney Clutter had reviewed and approved the language. Commissioner Santelli seconded. Motion carried 3-0.

IN THE MATTER OF THE HERITAGE GROUP, JASON WIELINSKI

Mr. Jason Wielinski, director of the Heritage Group Lab, located in Indianapolis, was present to discuss research on new ideas on building roads. Mr. Wielinski thanked the Commissioners, Highway Engineer Craig Parks and also Nick Parr for their assistance in working with them. Wielinski then presented the Commissioners with a Canadian Technical Asphalt Association 2019 Proceedings book which has some information of Boone County in it.

IN THE MATTER OF REQUEST FROM JUDGE LORI SCHEIN

Judge Lori Schein and Lauri Thompson, Family Recovery Court Administrator, were present to ask permission to use some unused storage space on the 4th floor of the Courthouse. It was explained that the area is located next door to the CASA Office and has a small office, which they are not asking to utilize the office space, just the storage space behind the office. This would be used for storage of items which would be shared with individuals from the newly founded Family Court Recovery. It was decided that Commissioner Wolfe would meet with the facilities team and address the request.

IN THE MATTER OF REQUEST OF DATES FOR ELECTION VOTING CENTER FOR BOONE COUNTY COURTHOUSE

Boone County Clerk, Jessica Fouts, has requested the following dates to use the Courthouse for a Voting Center for the upcoming election:

Saturday, April 25 from 8 am to 3 pm

Monday, April 27 from 8 am to 8 pm

Tuesday, April 28 from 8 am to 8 pm

Wednesday, April 29 from 8 am to 8 pm

Thursday, April 30 from 8 am to 8 pm

Friday, May 1 from 8 am to 8 pm

Saturday, May 2 from 8 am to 3 pm

Tuesday, May 5 from 6 am to 6 pm

Commissioner Wolfe made a motion to approve the requested dates and times. Commissioner Santelli seconded. Motion carried 3-0.

The County Clerk also requested use of the Connie Lamar Room for the Boone County Election Board meetings. (All scheduled for 11:00 am) Those dates are as follows:

January 17

February 14

March 20

April 17

May 5

May 15

July 17

August 14

September 18

October 16

November 3

November 13

Commissioner Wolfe made a motion to approve the above dates for using the Connie Lamar Room for the Boone County Election Board meetings. Commissioner Santelli seconded. Motion carried 3-0.

IN THE MATTER OF CHANGES TO THE EMPLOYMENT HANDBOOK REGARDING USE OF COMPUTER TECHNOLOGY

Mr. Dennis Dunlap, Dunlap HR Consulting, was present to present a change to the employee handbook. Mr. Dunlap explained that, if approved, this would be section 7-12 in the handbook. This change would further govern the use and access of information contained in County computers. Commissioner Santelli made a motion to approve the change to the employee handbook. Commissioner Wolfe seconded. Motion carried 3-0.

IN THE MATTER OF ORDINANCE 2020-01 – ESTABLISHING A NON-REVERTING FUND FOR BOONE COUNTY BRIDGE #202

Attorney Clutter presented a proposed Ordinance number 2020-01 for the Commissioners' consideration. This Ordinance would establish a non-reverting fund for Boone County Bridge #202 which is the bridge on Sycamore Street in Zionsville. This fund would handle reimbursements from INDOT for this specific bridge. Commissioner Santelli made a motion to approve Ordinance 2020-01. Commissioner Wolfe made a motion to second. Motion carried 3-0.

IN THE MATTER OF OTHER BUSINESS

There was no other business for today's meeting.

IN THE MATTER OF STAFF REPORTS

Mr. Craig Parks, Boone County Highway Engineer, presented his report; informing the Commissioners that he was requesting that they cancel the permit approval for the BSM Group LLC for Duke Energy for CR 400 E between SR 32 and Albert S White. Attorney Clutter indicated that they did not need to vote on that issue. Parks requested approval of Right of Way permits for the BSM Group on various roadways between the Hamilton County line to the Hendricks County Line for installation of approximately 48,155 linear feet of underground directional boring including 8 bores under the roadway. This would be permit #202010003. He also requested approval for permit #202010004 which would be the same location descriptions but for 25, 750 linear feet of underground directional boring including 5 bores under the roadway. Mr. Parks requested approval with conditions outlined in the attached permits and with a recommended \$50,000

blanket bond. Commissioner Wolfe made a motion to approve both with the written conditions. Commissioner Santelli seconded. Motion carried 3-0.

Mr. Parks requested approval for a road closure for Lamb Farms, Inc. on CR 550 E between 250 N and 350 N with the condition that they coordinate with the County Highway Department. Commissioner Santelli made a motion to approve with the stipulated condition. Commissioner Wolfe seconded. Motion carried 3-0.

Parks requested the Commissioners award and execute a single construction agreement for both projects (#2018-10 and #2018-11) to Conexco. They were the lowest responsible, responsive bidder on both projects. Commissioner Wolfe made a motion to approve. Commissioner Santelli seconded. Motion carried 3-0.

Engineer Parks requested execution of a 3 year lease to own agreement with West Side Tractor Sales for the purchase of a new 724L John Deere Front End Loader. Total purchase price including the trade in of our current 2001 Volvo 120 front end loader and the cost of the PM plus program is \$280,301.16. Commissioner Wolfe made a motion to approve the request. Commissioner Santelli seconded. Motion carried 3-0.

Mr. Parks requested approval for him applying and signing for credit with Central Supply Company, Inc. Parks stated that this would provide them another potential outlet to purchase equipment and supplies for the Facilities team. Attorney Clutter stated that he may want to make some modifications to the application. Commissioner Santelli made a motion to approve with Attorney Clutter's modifications. Commissioner Wolfe seconded. Motion carried 3-0.

Mr. Parks indicated that during a recent windstorm, the Jail lost a light pole and the pole had a camera on it. Adams Electric has given him an estimate for \$2400.40 to replace the pole. Parks stated that he is working with the insurance company regarding this loss. Commissioner Santelli made a motion to approve Mr. Parks signing the quote. Commissioner Wolfe seconded. Motion carried 3-0.

Ms. Debbie Ottinger, Boone County Treasurer, was present and informed the Commissioners that her office was going to try a program called Trecs Program, which keeps track of individuals who owe property taxes and has a return coming from their taxes and can intercept their refund and deduct their taxes owed and

therefore, possibly having less individuals on the Sheriff's sales. Ottinger stated that she felt this was worth trying for at least one year and see if they have positive results.

IN THE MATTER OF PUBLIC COMMENT

Several individuals were present to speak on behalf of or against the 2nd Amendment. Approximately 6 individuals spoke regarding this issue. Both sides of the issue were represented.

IN THE MATTER OF DOCUMENT SIGNING, CLAIMS

Claims for payroll dated 1/24/20; Prepays dated 1/22/20 and 1/29/2020; and Regular claims dated 2/3/20 were presented for approval. Commissioner Santelli made a motion to approve the claims with the exception of a \$2,000 payment to Boone County Auditor, Heather Myers. Commissioner Wolfe seconded. Motion carried 3-0. A key request was presented for Kristin Alosinac for the Prosecutor's Office. Also, payments for UMR and SIHO were presented. Commissioner Santelli stated to hold off on the 2018 Bonds as the correction was not made correctly as far as the Commissioners were concerned. The Commissioners had several concerns and questions for Auditor, Heather Myers regarding an overpayment. After much discussion it was decided that Commissioner Santelli will contact the State Board of Accounts to decide how to correct the issue.

IN THE MATTER OF MAIL

There was no mail in today's meeting.

With no further business President Lawson asked for a motion to adjourn. Commissioner Wolfe made the motion to adjourn and Commissioner Santelli seconded. Motion carried 3-0.